

# CELLO DREAMING TEACHING STUDIO

Payment for tuition is in advance and payment method for your account is to be agreed upon by both student and teacher at the start of every lesson via cash (please ensure you have correct change), per term or monthly instalments via banking transfer or cash per lesson.

Invoices are sent via e-mail 1- 2weeks prior to the start of the new term with your agreed payment plan and method and booked time slot for the term. Please check all dates and contact me immediately if you are unable to make any lesson.

**FEES:** \$45 per 30 mins / \$70 per 45 mins / \$90 per hour

Fees are payable in full at the beginning of each lesson / each calendar month on a date scheduled and agreed by the teacher / beginning of the term in cash or via bank EFT transfer.

**Please select your preferred payment option below:**

OPTION 1:  CASH PAYMENT AT BEGINNING OF EACH INDIVIDUAL LESSON

OPTION 2:  BANKING TRANSFER IN FULL AT BEGINNING OF EACH TERM

OPTION 3:  PART PAYMENT PLAN via EFT

OPTION 4:  CASH PAYMENT IN FULL AT THE BEGINNING OF EACH TERM

An invoice will be sent to you via email one week before the start of term. Payment for a full term is required in the first week of tuition unless otherwise discussed and agreed; otherwise tuition can be withheld until received.

## PAYMENT POLICY

Students taking regular lessons may choose to pay tuition in full or in part payments for each term. Tuition is set to the number of lessons and weeks per state school term.

- 1 Students paying for full term's fees must pay in full before or in the first lesson of the term.
- 2 If payment is not received on or before the first lesson of each term, a \$25 late fee will be added for each week payment is not received.
- 3 If payment is not received by the second lesson of the term, the student will not receive that lesson or any further lessons until payment is made.
- 4 If payment is not received within thirty days of the first lesson of the term, the regularly scheduled lesson time will be forfeited and potentially assigned to other current or waiting list students.
- 5 If the student, teacher or parent terminates lessons before the end of the term, payment will not be reimbursed.

**I have read, understood and will observe the policies detailed in the studio policy.**

**Signed here by the Student/Parent/Guardian:** \_\_\_\_\_

**Signed by the Teacher:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(\*This agreement should be completed and signed by a Parent or Guardian of the Student if the Student is under 18)